

## Academy of Health Information Professionals Q&A Session

The Academy of Health Information Professionals (AHIP) is MLA's professional development and career recognition program. Plan to attend the Academy Q&A Session on Monday, May 18, from 1:30 p.m.–2:30 p.m. in Room 301A, Hawaii Convention Center, to learn all about the credentialing program and application procedure.

MLA '09 attendees are eligible to earn up to 1 point of academy credit per meeting day, for up to 3 days per year. In addition, the academy recognizes contact hours earned through continuing education courses and symposia.

## Americans with Disabilities Act

The Hilton Hawaiian Village Beach Resort & Spa and the Hawaii Convention Center meeting rooms, guest rooms, common areas, and transportation services all comply with the Americans with Disabilities Act. If you need any auxiliary aids and services identified in the Americans with Disabilities Act, please visit the registration area.

## Business Services

The Hawaii Convention Center offers a full-service business center with one-stop shopping for all your business needs: copies, tabs, covers, faxing, shipping, and computer and office equipment rental. Open during MLA registration hours.

## CD of MLA '09

An audio CD for most plenary sessions and section programs is available for purchase at the MLA Registration Desk in the Hawaii Convention Center before 3:00 p.m., Tuesday, May 19. This is the last chance to buy the CD at the premeeting discount price of \$40. After May 19, on-site sales end, and CDs will need to be ordered at [www.mlanet.org](http://www.mlanet.org) at the post-meeting price of \$100.

The CD is included with the Super Inclusive meeting package (package A).

**Note: The CD will be mailed thirty days after the meeting via first-class mail. Price includes shipping.**

## Child Care

All guests and children must have badges to attend meetings or events. Complimentary badges are available at the MLA Registration Desk. **Please note:** Children under thirteen are not permitted in the exhibit hall. Child care arrangements should be made directly with the provider. The Hilton Hawaiian Village has recommended a licensed, bonded, and CPR/First aid certified company:

### Sitters Unlimited

808.674.8440

[www.sittershawaii.com](http://www.sittershawaii.com)

## Colleague Connection

If you signed up for Colleague Connection, attend the New Member/First-time Attendees Breakfast, Sunday, May 17, Hawaii Convention Center Room 305, 6:30 a.m.–8:00 a.m.

# General Information

## Exhibit Hall

📍 Hawaii Convention Center: Kamehameha Hall II–III

### Hours

Saturday, May 16	4:30 p.m.–6:30 p.m. (Welcome Reception/Opening of Exhibits)
Sunday, May 17	11:00 a.m.–3:30 p.m.
Monday, May 18	9:00 a.m.–noon and 1:15 p.m.–3:00 p.m.
Tuesday, May 19	8:30 a.m.–noon

Allow about 4 hours to tour the Hall of Exhibits. Learn the latest and newest in health information management.

### Refreshment Breaks in Hall of Exhibits

Sponsored by MLA's Corporate Partners.

Sunday	2:00 p.m.–2:30 p.m.
Monday	9:00–9:30 a.m. and 2:00–2:30 p.m.
Tuesday	8:30–9:00 a.m.

## Hospitality Center

📍 MLA Registration Area

Discover Hawaii! Make the Hospitality Center your first stop for maps and information about local attractions. Local Assistance Committee members and other area experts will be on hand to answer questions.

## Information Desk

The Information Desk is part of the Registration Center. You may leave messages for members of the Board of Directors, MLA staff, or colleagues or stop by if you have questions.

## Internet Café

📍 Hawaii Convention Center

Sponsored by Elsevier.

The Internet Café provides convenient, twenty-four-hour Internet and wireless access for all meeting attendees. To access your offsite email, bring the name and, if possible, the Internet service provider (ISP) number of your host (mail server) and your MLA username and password.

## Job Placement Center

📍 Hawaii Convention Center: Room 321B

The center is the place to be if you are a job seeker or an employer looking to hire. Late applications are accepted through Monday, May 18. Employers are assessed fees; there are no fees for job seekers to use the MLA Job Placement Center. Required forms are available for download at [www.mlanet.org/am/am2009/events/placement.html](http://www.mlanet.org/am/am2009/events/placement.html).

### Job Placement Center

Sunday, May 17	9:00 a.m.–3:00 p.m.
Monday, May 18	9:00 a.m.–11:30 a.m. and 1:30 p.m.–3:00 p.m.
Tuesday, May 19	9:00 a.m.–3:00 p.m.

## Lost and Found

Please bring any found items to the Information Desk, located in the Registration Center.

## Member Resource Room

📍 Hawaii Convention Center: Room 321B

For your convenience, a photocopier, Windows-based computers, and a laser printer will be available for association business. Equipment is available on a first-come, first-served basis. Please bring your own USB drives, 100MB ZIP disks, or 3.5" floppy diskettes. See Job Placement Center for service hours. This room has **no Internet access**; please visit the Internet Café for online access.

## Message Center

Leave messages for or pick up messages from members or colleagues on the message boards near the on-site Registration Center, which are organized by last name.

## MLA '09 Blog ([www.npc.mlanet.org/mla09/](http://www.npc.mlanet.org/mla09/))

Visit the official MLA '09 blog for the latest on items and events related to MLA '09. Learn from a team of volunteer bloggers who will cover sessions, information from vendors in the exhibit hall, new products, poster and paper sessions, section programs, lectures, continuing education, dinners and parties, discussions, and more.

## MLA '09 Wiki ([www.mla09.wetpaint.com](http://www.mla09.wetpaint.com))

Sharing news at this year's MLA annual meeting will be "greener" as members of the 2009 National Program and Local Assistance Committees share information ranging from activities at the annual meeting to the wonders of Hawaii. Are you curious about what local chapter members like to do in Hawaii? Find out at the MLA '09 wiki. You may know that wiki in Hawaiian means quick or fast. In 1995, when Ward Cunningham started the very first wiki, he named it after the Wiki Wiki shuttle buses that run between terminals at the Honolulu Airport.

## MLA '10

Stop by the MLA '10 booth in the Hall of Exhibits to learn about next year's annual meeting in Washington, DC. Members of the 2010 National Program and Local Assistance committees will be on hand to provide information and answer questions.

## MLA Connection Booth Hours

Saturday, May 16, 9:00 a.m.–7:00 p.m.

Sunday, May 17, 7:00 a.m.–4:00 p.m.

Monday, May 18, 7:00 a.m.–noon and 1:00 p.m.–3:30 p.m.

Tuesday, May 19, 7:00 a.m.–1:00 p.m.

Learn about MLA's newest programs and services, pick up materials, and shop MLA to support the grants and scholarships program. MLA staff will be available to answer questions. The booth consists of:

- **Scholarship Booth (MLA Store):** Make a donation to support the MLA grants and scholarship program, and take home a unique gift—including several "green" products—for a friend, family member, staff member, or yourself! Feel lucky? Be sure to buy a raffle ticket for a chance to win some entertaining items. Cash, checks, Visa, MasterCard, American Express, and Discover cards are accepted.
- **MLA Publishing:** Purchase MLA publications at discounted annual meeting rates at the MLA Store.

## General Information

- **Meet the MLA Board:** Each MLA Board member will be scheduled for an hour in the MLA Connection Booth. Check the posted schedule and drop in to talk with one of your elected leaders!
- **Section Council:** Membership brochures from MLA sections will be available, and Section Council members will be on hand to answer questions.
- **Chapter Council:** Learn about the fourteen geographic MLA chapters. Check out chapter newsletters, projects, and membership information.

## Public Relations Swap 'n' Shop

The MLA Public Relations Swap 'n' Shop gives attendees the opportunity to share library marketing ideas and samples and discuss marketing and promotion strategies with representatives from MLA's public relations consultant, Public Communications, Inc.

## Relaxation Station

📍 Hall of Exhibits

Sponsored by McGraw-Hill.

## Registration Hours

Meeting materials will be distributed at the MLA Registration Desk located in the front lobby of the Hawaii Convention Center.

<b>Thursday, May 14</b>	3:00 p.m.–6:00 p.m.
<b>Friday, May 15</b>	6:30 a.m.–4:30 p.m.
<b>Saturday, May 16</b>	6:30 a.m.–6:30 p.m.
<b>Sunday, May 17</b>	6:30 a.m.–4:00 p.m.
<b>Monday, May 18</b>	6:30 a.m.–3:30 p.m.
<b>Tuesday, May 19</b>	6:30 a.m.–3:00 p.m.
<b>Wednesday, May 20</b>	6:30 a.m.–11:00 a.m.

## Resume Clinic

📍 Hawaii Convention Center: Room 321B

Sunday, May 17 9:00 a.m.–3:00 p.m.

Monday, May 18 9:00 a.m.–11:30 a.m. and  
1:30 p.m.–3:00 p.m.

If you have a cover letter, resume, and/or CV you would like to have reviewed, stop by the MLA Personalized Resume Clinic and sign up.

## Speaker Ready Room

Room 322A at the Hawaii Convention Center is available for those making presentations during the meeting.

## Travel Safety

To enjoy your stay, please take a few moments to read the *Safety Tips for Annual Meeting Attendees* in your meeting portfolio or online at [www.mlanet.org/am/am2009/travel/safety.html](http://www.mlanet.org/am/am2009/travel/safety.html).

## Voting Rights

You are eligible to vote at the MLA business meeting if you hold an MLA membership in at least one of these categories: Regular (including Introductory), Life, Fellow, Emeritus, Student, or authorized Institutional Representative. Voting paddles are available at the MLA Registration Desk.